



FORJAY Machine Shop
A Division of 905368 Ontario Ltd.

1360 Lauzon Road
Windsor, Ontario, Canada N8S 3N1
TEL: 519 945 8900 FAX: 519 945 8904
www.forjaymachine.com

Position: CNC Machinist (Lathes)

Directly Responsible to: Branch Manager, Director of Operations & Company Officers

Location: 1360 Lauzon Road, Windsor, Ontario N8S 3N1

Revised Date: January 29, 2014

The following job functions & responsibilities may be added to, adjusted or expanded on as required or as necessary by Management at any time without notice.

Function:

Operate computer numerical control machines to fabricate parts; manual lathes and milling machines. Load parts in machine, cycle machine, detect malfunctions in machine operations such as worn or damaged cutting tools. Run production lots, communicate with co-workers regarding productions runs, and maintain safe, organized and clean work environment.

Responsibilities:

- Perform typical machine shop operations.
- Detect and report defective materials or questionable conditions to management or designee.
- Maintain work area and equipment in a clean orderly condition and follows prescribed safety procedures.
- Perform, but not limited to, the following tasks: milling, turning, drilling, tapping, deburring, sawing
- Perform inspection of machined products (including documentation of results).
- Complete and maintain paperwork for parts
- Assist in other work areas, as needed

Experience desired:

Experience with drilling, tapping and milling speeds and feeds in various materials including steel, stainless steel and aluminum. Prefer CNC Mill machinists who have experience. **Must have knowledge of “G” Codes and ability to manually program at the machine.**

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Specific Knowledge, Skills, Licenses, certifications etc

- Ability to communicate orally and in writing (basic oral instructions, written memos and instructions)
 - **Familiarity with Okuma Lathes with manual programming experience, able to set up, program and maintain to machine details holding tight tolerances**
 - Ability to read and interpret drawings, follow routers, use math to perform basic calculations, and use basic hand held measuring tools including, but not limited to: micrometers, calipers and functional gauges (thread & plug)
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Health & Safety, Quality & Environmental:

Employee shall be familiar with and implement the applicable legislative company, departmental; customer, and job related Health & Safety, Quality and Environmental requirements including procedures, work instructions and forms.

Training:

The employee acknowledges the requirement to be fully trained in the job function outlined herein and agrees to take any and all training, upgrading and related activities necessitated by the work activity or as directed by management.

Qualifications:

- High School Diploma or graduation from certified technical school
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QuickDraw Tarpaulin Systems Inc/DeMonte Fabricating Ltd reserves the right to hire during the posting period. We thank all candidates for their interest; however, only individuals selected for interviews will be contacted. Due to the large volume of applicants, we regret we cannot confirm that our office has received resumes. QuickDraw Tarpaulin Systems Inc/DeMonte Fabricating Ltd is an Equal Opportunity Employer.